

LOCAL SUPPLEMENT 54
Between
U.S. Department of Housing and Urban Development
And
American Federation of Government Employees
Local 476

SUBJECT: The establishment of a Capital Bikeshare Demonstration Program for HUD Headquarters and District of Columbia (DC) Field Office

SCOPE: Impact and implementation of the Department's planned one year demonstration program to purchase Capital Bikeshare memberships for Headquarters and District of Columbia Field Office employees who have applied and indicate they will use the membership as an alternative (where appropriate) to mass transit or driving for commuting and for mass transit or other transportation methods for work related local travel. This agreement does not preclude the Department from negotiating bikeshare or similar bicycle use programs at other HUD office locations.

1. Publicity and Outreach. The Department will provide information about the Program at least two weeks in advance of the application period and will use multiple publicity methods including, but not limited to hud@work, posters and/or flyers at all Headquarters and District of Columbia Field Office HUD offices, and e-mail announcements. The Department and Union will endeavor to achieve a diverse participant population by implementing the following articles.
2. Participant and Use Information. The Department will maintain information about applicants and participants to assess the use and effectiveness of the program. The Department will maintain information from applications for participation in confidentiality. The Department will provide the Union response data from applicants and participants. The Department will provide updates on program participation when it meets with the Union per paragraph five (5) of this Supplement. The Department will provide the Union with a statistical summary of the demographics of program participants.
3. Impact on Employees Currently Enrolled in Transit Subsidy / NYC
No Transit Subsidy Impact. The Department will not modify policies and procedures for the administration of the transit subsidy program as it operates for employees in HUD Headquarters and the DC Field Office solely as a result of the program.
4. Surveys. The Department will provide notice and seek consultation with the Union in advance of any surveys or polls of employees participating in the Program or employee interest in the Program in the future in accordance with the HUD/AFGE Agreement.

5. Program Evaluation. The Department and the Union shall each select up to three representatives to meet no sooner than three (3) months after employees are selected for participation in the Program to discuss program effectiveness to include the demographic profile of participation. No later than nine (9) months after employees are selected for participation in the Program the Department and the Union shall each select up to three representatives to discuss the continuation/expansion of the program, as well as program modifications and impacts.
6. Changes. The Department and Union shall inform the other party of any desired changes to the Program during the year in accordance with the HUD-AFGE Agreement.

APPROVED FOR THE DEPARTMENT

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Chief Negotiator

Date

APPROVED FOR THE UNION

Mart. Matala 9/20/13

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RATIFIED BY THE DEPARTMENT

Karen Newton Cole 9/30/13

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President Local 476