

Local Supplement 59

between

U.S. Department of Housing and Urban Development

and

American Federation of Government Employees Local 476

SUBJECT: Move of Employees and Installation of Furniture in the Office of General Counsel

SCOPE: This Supplement establishes the conditions for a move of six employees in the Office of General Counsel (OGC) to new offices on February 18, and the replacement of furniture for additional OGC employees beginning on February 17.

BACKGROUND: Due to vacancies in some office space, and the availability of new furniture to replace older furnishings, some OGC employees will move to new office space and/or have their furniture replaced.

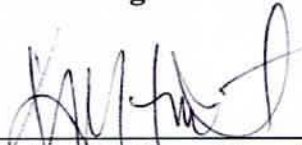
1. New Furniture Information: Management will provide the Union with pictures and descriptions of the proposed new furniture, and will identify which furnishings will be removed from the affected offices (e.g., desks, chairs, bookcases, file cabinets) before implementing any changes.
2. Reasonable Accommodations: There shall be no adverse impact to any reasonable accommodation of any affected employee as a result of the proposed changes.
3. Alternative Work Schedules and Telework Agreements: There shall be no adverse impact to the alternative work schedule and/or telework agreement of any affected employee as a result of the proposed changes. Any situational telework shall be on a voluntary basis.
4. Leave: Any leave previously approved shall not be rescinded as a result of the proposed changes. Management shall not charge any employee leave as a result of the proposed changes if the employee has not requested leave for personal reasons.
5. Training: Any training previously approved shall not be rescinded as a result of the proposed changes.
6. Packing Time: All affected employees shall be provided packing materials and granted sufficient time during the work day to box their office belongings on the designated date, and to unpack their belongings upon completion of the proposed moves/furniture replacement. Employees shall not be required to pack or unpack outside of duty hours. Employees shall not be required to lift, move, or carry boxes outside of their immediate work space.
7. Disruption of Work Site: Management will permit affected employees to telework while the work site is unavailable at the option of the employees. Employees shall not

be required to publicize their private home or cell telephone numbers. There shall be no adverse impact on any employee for whom teleworking is not feasible while the office is disrupted.

8. Adverse Impact: There shall be no adverse impact on any affected employee as a result of the proposed changes.
9. Preservation of Rights: Implementation of an agreement related to the proposed OGC moves and office furniture replacement shall not diminish or waive any rights that bargaining unit employees have under the HUD-AFGE Collective Bargaining Agreement, law, or government-wide rule or regulation.

Date: February 19, 2015

For Management:



Keisha M. Hurst, Branch Chief
Employee and Labor Relations Division

For the Union:



Jerry Gross, Steward,
AFGE Local 476

APPENDIX A

Affected Employees:

Office of Finance and Administrative Law, Finance Division

Jerry Gross
Dana Boyd
Theresa Giannavola
Aimee Aceto
Ayauly Ainashbekova
Lynne Tucker-Chandler*
Angela Ayers
Kimberly Yeh
Carolyn Rosenthal

Office of Assisted Housing & Community Development

Lynn Morgan
Jad Atallah
Brain Varrieur
Carey Whitehead*
Daniel Behrend
Makani Drummond*
Alyce Thompson
Terri Montague*
Vickie Longosz
Jeffery Hall*
Richard Washington
Hugh Lutz
Rori Bailin
Heather Waigand
Chaudi Randolph
Meti Zegeye*
Brian Stecker

Office of Finance and Administrative Law, Procurement Law Division

Todd Maiberger
AudreyRoh
Blythe Rodgers
William Taylor
Kasey Podzius
Jonathan English
Rosamond Xiang
Dunia Capdevila
Lisa Johnson-Bey

*Moving offices as well as receiving replacement furniture.