

## Local Supplement 61

between

U.S. Department of Housing and Urban Development

and

American Federation of Government Employees Local 476

**SUBJECT:** Move of Employees and Installation of Furniture in the Office of General Counsel Litigation Office.

**SCOPE:** This Supplement establishes the conditions for employees in the Office of General Counsel (OGC) Office of Litigation to move to new offices in the Portals building on May 15, and return to their present location in the Weaver Building on or about June 5. The employees' current offices will be repainted, have carpeting replaced, and furniture will be replaced. The affected employees are:

Shirley Henson  
Winona Fair  
David Reizes  
Amber Richer  
Batina Washington

Chung-Yiu Lee  
Daniel Kastner  
Bruce Albright  
Stacey Singleton  
Perrin Wright

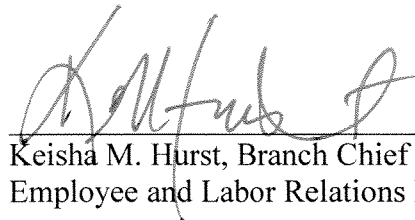
Kathryn Legomsky  
Pinky Elliott  
Patti Flagg  
Hillary Harnett  
Rebecca Prybell

1. New Furniture Information: Management will provide the Union with pictures and descriptions of the proposed new furniture, and will identify which furnishings will be removed from the affected offices (e.g., desks, chairs, bookcases, file cabinets) before implementing any changes.
2. Reasonable Accommodations: There shall be no adverse impact to any reasonable accommodation of any affected employee as a result of the proposed changes.
3. Alternative Work Schedules and Telework Agreements: There shall be no adverse impact to the alternative work schedule and/or telework agreement of any affected employee as a result of the proposed changes. Any situational telework shall be on a voluntary basis.
4. Leave: Any leave previously approved shall not be rescinded as a result of the proposed changes. Management shall not charge any employee leave as a result of the proposed changes if the employee has not requested leave for personal reasons.
5. Training: Any training previously approved shall not be rescinded as a result of the proposed changes.
6. Retention of Existing Furniture: Any employee who wishes to keep existing furniture in lieu of the replacement furniture shall be permitted to do so.


7. Packing Time: All affected employees shall be provided packing materials and granted sufficient time during the work day to box their office belongings on the designated date, and to unpack their belongings upon completion of the proposed moves/furniture replacement. Employees shall not be required to pack or unpack outside of duty hours. Employees shall not be required to lift, move, or carry boxes outside of their immediate work space.
8. Disruption of Work Site: Management will permit affected employees to telework while the work site is unavailable at the option of the employees. Employees shall not be required to publicize their private home or cell telephone numbers. There shall be no adverse impact on any employee for whom teleworking is not feasible while the office is disrupted.
9. Adverse Impact: There shall be no adverse impact on any affected employee as a result of the proposed changes.
10. Preservation of Rights: Implementation of an agreement related to the proposed OGC moves and office furniture replacement shall not diminish or waive any rights that bargaining unit employees have under the HUD-AFGE Collective Bargaining Agreement, law, or government-wide rule or regulation.

Date: 15 May 2018

**For Management:**

  
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Keisha M. Hurst, Branch Chief  
Employee and Labor Relations Division

**For the Union:**

  
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Jerry Gross, Steward  
AFGE Local 476

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Sinthea Kelly  
Team Member

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Steven Wagstaff  
Technical Advisor