



American Federation of Government Employees

Local 476

Affiliated with AFL-CIO

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GENERAL MEMBERSHIP MEETING MINUTES

September 24, 2020

Via Zoom

The following members of the Executive Board were present: Ashaki Robinson, President; Cynthia Fisher Carter, 2nd Vice President; Monique (Love) Biggs, Treasurer and Rodney J. Rose Sr., Secretary.

President Robinson called the meeting to order at 12:09 pm. A quorum of 25+ members was reached for today's business. As such, September's minutes and the Treasurer's Report were approved.

Treasurer's Report - Monique Biggs

The Treasurer's report on September 24th covers the time period beginning in January 2020 to September 24, 2020 for the AFGE Local 476 statement of income and expenses. This report is from January 1st through September 18th. We have not had any activity since the shutdown.

- ◆ The projected income from membership dues received thus far is \$62,183.
- ◆ The only ticket sales we had were basketball. Tickets unused since the shutdown will receive a refund.
- ◆ The dividends and interest earned from our Morgan Stanley and our HUD Federal Credit Union accounts total \$804. 86.
- ◆ We only spent \$2,000 in administrative expenses, which includes the affiliation fees. (Affiliation fees are for labor organizations that we have a membership in) If you would like to review the budget, please reach out to me.

Chief Steward's Report - Cynthia Fisher Carter

- ◆ New Security Guards at Headquarters building
 - You will see the majority of the guards at HQ are new to the building.
- ◆ Office Entry policies at Weaver Building
- ◆ Recent Covid-19-Exposures (HQ building and GINNIE Mae)
- ◆ Parking at the Weaver building
 - if you need to voluntarily come into the building, (i.e., to retrieve something from your desk/office, meet with IT because of computer issues, etc.), you can temporarily park on HUD property.

GENERAL MEMBERSHIP MEETING MINUTES *cont'd*

September 24, 2020

Via Zoom

- You need to send an email to both Elisa Scott and Bruce Carter and provide them with the following information:
 - your name and program office
 - purpose of your visit
 - make, model and color of your vehicle
 - tag number and state
- 72 hours advance notice is required. (24-hour advance notice requests can be submitted, but are not guaranteed to be approved.)
- If your request is approved, you will receive a confirmation email informing you where to park for that day, (i.e., North lot, South lot, or garage). If you do not receive a confirmation email from Elisa Scott or Bruce Carter, you should follow-up to ensure your request was received before proceeding to the building.
- ◆ **Reasonable Accommodation needs during the pandemic.** We have received numerous complaints from employees with previously approved reasonable accommodations in place that could benefit from the use of their approved equipment. (i.e., ergonomic chairs, monitors, footrests, or other equipment).
 - If you need to use your ergonomic chair at home or your monitor, you should submit an RA requesting to take those items home. (At this time this is the only way that employees are being allowed to remove these types of property from the building as property passes alone will not be sufficient.)
 - You will only be able to take one monitor home, not both.
- ◆ **Performance Settlement Awards update**
 - Ashaki has reached out to the Agency to request an extension on issuing the settlement awards due to the delay created by the pandemic.
 - The Agency agreed to allow us an additional 3 months after everyone returns to the building to disburse the settlement funds. More information will be forthcoming from us.
- ◆ What does maximum telework mean? During the pandemic, maximum telework means five days per week with no requirement to report to the office.
- ◆ **Emergency Paid Sick Leave Act (EPSLA)** - Either earlier this month or the latter part of last month the Union finished negotiating the Emergency Paid Sick Leave Act (EPSLA), and notification went out about that. EPSLA provides employees with a limited number of hours to use for COVID related matters without having to first exhaust their personal leave.
- ◆ **AFGE Local 476 Elections**
 - We need volunteers for the Election Committee. The following members offered to serve: Monique Denhart, Danielle Florence and Mary Baldwin.

Adjournment

GENERAL MEMBERSHIP MEETING MINUTES *cont'd*

September 24, 2020

Via Zoom

A motion was made to adjourn the September 24, 2020 meeting at 01:04 p.m. The motion was seconded, and the meeting was adjourned.

Respectfully Submitted,

Rodney J. Rose Sr. /cfc/
Secretary
AFGE Local 476